



SANTA ROSA FRENCH-AMERICAN CHARTER SCHOOL

PAF Open Meeting

3/6/19 | SRFACS Library

Attendance

PRESENT:

Elif Alton (Vice President)
Travers Ebling
Ronit Glickman
Jeff Gospe
Tracey Klein (President)
Samantha Makinano (Secretary)
Brianna Matel
Rachel Sweet (Treasurer)
Dana VanBlair

NOT PRESENT:

Megan Hernandez
Crystal Santorineos

I. Meeting Called to Order

5:33 PM by President Tracey Klein

II. PAF Mission Statement

Read to ourselves

III. Public Comment

R. Sweet received information from our merchant partner French Toast that S. Makinano will forward to Moriah Hart.

T. Ebling told us about an Earth Day assembly during the last week of March combining efforts from the Bike Committee, the Green Committee, the Garden Committee, and the Nutrition Committee.

IV. Consent Agenda and Approval of Minutes

A. **AGENDA:** Approval of Agenda for this General Meeting of 3/6/19.

1. Added Action Item C: \$500 for Website Translator.
2. Added Discussion Item F: Creative Sonoma.
3. Added Discussion Item G: Kinder Recruitment Event.
4. Added Discussion Item H: Future PAF Board Members..

5. Added Discussion Item I: Teacher's Event Committee Feedback

B. Matel motioned to approve amended agenda. J. Gospe seconded. Unanimously approved.

S. Makinano requested that going forward agenda content be submitted by noon on the Sunday before meetings.

B. **MINUTES:** Approval of Minutes from General Meeting of 2/6/19.

1. Corrections made to Motion Passed Between Meetings.

2. Corrections made to Coffee With PAF discussion item.

J. Gospe motioned to approve amended minutes. E. Alton seconded. Unanimously approved.

V. Board Reports

A. **PRESIDENT'S REPORT:** T.Klein reports that interim Principal Shepard's hard work is greatly appreciated. There is a feeling of relief at the school, and we look forward to welcoming interim co-Principal Evelyn Anderson. Carnival was a success, and she appreciates the board's hard work.

B. **TREASURER'S REPORT:** R.Sweet provided current balance sheet and profit/loss report. High points discussed and amounts rounded below. Full documents available on request.

- Carnival numbers are not included in reports yet.
- *Our total assets are \$190k. We have no liabilities.*
- *Total money raised so far this year is \$128k.*
- Most of our money raised has been through the Family Giving Campaign.
- *Total money spent so far this year is \$88.6k*
- Most of the money spent has been on classroom supplies and the new playground.
- She is still waiting on teachers' credit card statements in order to reimburse them for their professional development trips.

C. **PRINCIPAL'S REPORT:** Steven Shepard reporting

- Mandatory Kindergarten hearing tests have been completed, as have mandatory IEP vision and hearing tests.
- There will be a Soul Shoppe workshop on this coming Friday.
- Our ELL teachers are doing a great job and implementing pull-outs and tutoring.
- On 3/27/19 an inspector from the French Ministry (AEFE) will be visiting.
- Next week "Lunch Bunch" group meetings with students and our school psychologist will begin. Students will participate based on recommendations from teachers.
- District employee Kaesa Enemark presented today on Student Support Teams.
- Our safety plan is completed.
- State SBAC testing will be done in April in grades 3-6.

D. **SAB / DISTRICT REPORT:** Allison Budlong reporting on SAB; J. Gospe reporting on District.

- SAB voted to fund student DELF testing this year, with the intent to fund again in the future.
- District enrollment is declining as a whole.
- The 4 charter schools in the district are not declining in enrollment, and the 2 language charter school are growing. Charters comprise only 8.5% of the district however.
- J. Gospe encouraged the school board to promote enrollment at charters, and inquired about utilizing the school's reserve funds.

VI. Committee Reports

- A. **PLAYGROUND:** T. Klein reports that opening of the swings and climbing structure will be on Tuesday, and Principal Shepard will be staggering playtimes. Yard duties are establishing a set of rules applicable to the new playground. \$50k has been spent on the playground.
- B. **NUTRITION:** Brauley McNulty (former PAF member and nutrition director) presented via phone on her ideas in favor of utilizing a private caterer/chef in service of going independent of the district with our lunch program.
- A concrete business model is needed to begin the process if it is to be pursued.
 - This business model and proposal are needed by April if we are to go to the board by May. Board approval is required.
 - The district board will want a monetary guarantee and time commitment.
 - We have 145 free and reduced fee lunch students (approx. 30% of the student body) and it is required that these students be provided for.
 - Per T. Ebling (current nutrition director) our lunch program as it stands right now costs approximately \$250k annually.
 - As our nutrition ideals are written into our charter, the independent nutrition contract would be a school/SAB issue. PAF would fundraise in support of it, organize lunchroom volunteers and promote it, but would not be in charge of it.
 - It was decided that we need to see an actual business proposal and that SAB is needed for any decisions. We would also like to see contingency proposals. Michelle Klemek will be contacted to organize this.
- C. **FAMILY GIVING CAMPAIGN:** E. Alton will have more to report when corporate numbers come in.
- D. **VOLUNTEERS:** no new needs at this time.
- E. **GRANTS:** B. Matel reporting
- She is going to be promoting a Scholar Share grant that can earn us \$10k - it requires people to vote for their school and the leading votes receive the grant (1 vote per email per day).
 - She has applied for a grant that can earn us \$1000 for soccer nets.
 - Kim Petty will be organizing our corporate giving campaign and would like a concept she can use to promote donorship. She will be sending out a needs assessment survey. The goal is \$50k in corporate donations.
- F. **TECHNOLOGY:** D. VanBlair reporting
- LaPlume content appreciated early and often
 - Website calendar is having time zone issues that affect some dates - T. Ebling will correct.
 - Yearbook content can be mailed to yearbook@srfacs.org
- G. **RETENTION:** T. Klein and J. Gospe reporting
- Evelyn Anderson will be starting soon as interim co-principal.
 - The committee seems to have developed a good rapport with the district.
 - Parent letters were incredibly influential in the district decision to address our recent principal issue.
 - On 3/14/19 there will be a parent evening to meet Co-Principal Anderson and learn about the “course-corrections” being implemented. Co-Principal Shepard, PAF, SAB, and teachers will be present.
 - Per Aude Paret (TK teacher) the teachers are happier in general, and those that hadn’t already turned in resignations or whose visas are up intend to stay now.

VII. Discussion Items

- A. **SRFACS APP:** Ben Wolf presenting... Mr. Wolf has developed an app using a platform that aggregates communications and coordinates with the website as an adjunct. The community will be encouraged to download and subscribe for notifications once it is ready to launch. He still needs the bell schedule and needs to meet with the office staff. PAF has funded via the President’s Discretionary Fund. The app will require \$75/year to maintain.
- * R. Glickman motioned to commit to funding \$75/year to maintain the app. B. Matel seconded. Unanimously approved.
- B. **NUTRITION FINANCIALS:** Detailed Account Summary and 2018-19 Financial Summary presented by Ben Wolf and J. Gospe... Per their overview we are projected to have a \$22k positive balance with the district for our nutrition

program by the end of the school year. This may be able to be applied to our deficit balance we currently hold with them due to billing issues. We would then start the 2019-20 school year with no balance.

C. **PARENT NIGHT:** discussed in Retention Committee Report.

D. **KERMESSE:** discussion postponed until C. Santorineos is present.

E. **COMPUTER LAB:** S. Makinano presented concerns brought to her from teachers that the computer lab is not being utilized to its fullest capacity due to lack of codes to open certain programs. This was determined to be an issue best addressed with SAB and/or the principals. Lead teacher Mary Bedient may be able to help, as may the district tech advisor.

F. **CREATIVE SONOMA:** T. Klein presented a free school arts residency program that involves SSU artists working on classroom projects with SRFACS students. These 6 week residencies are considered art therapy after our Tubbs/ Nuns Fires of 2017 and will only be available until the end of 2019. She and B. Matel will be presenting this to our teachers.

G. **KINDER RECRUITMENT:** B. Matel discussed that the lottery for SRFACS kinder admission was held today. Carnival prep derailed the recruitment event we had planned on organizing, but she would like to invite the families who were accepted to our parent education night on the 11th - it is possible these families may have applied to multiple schools and need reason to choose SRFACS.

H. **FUTURE PAF BOARD:** There are 8 Director terms ending this year. Of those, 3 are not running again, 4 are undecided, and 1 is a teacher position. Recruitment is needed.

I. **TEACHER'S EVENT COMMITTEE FEEDBACK:** Events planned by teachers this spring include:

- 3/12 Poetry Day
- 4/12 Book Exchange Fair
- 4/19 Earth Day... A beekeeper presentation is planned and needs funding. There may be leftover money in the field trip funds we gave former Principal Lori Flanagan.

*R. Sweet motioned to fund up to \$500 to pay for a beekeeper presentation if money is not available from the field trip funds we gave the principal. S. Makinano seconded. Unanimously approved.

VIII. Action Items

A. **SUPPLEMENTING SOCCER GOALS:** T. Klein reports that we did not raise enough at our Carnival paddle raise to purchase the goals. Sarah Martin, C. Santorineos, and E. Alton will put together a proposal on which goals are wanted, and then we can vote on supplementing this cost in addition to the \$4750 raised for that purpose.

B. **LUNCH PATIO UMBRELLAS:** S. Makinano reports that Michelle Klemek (lunch coordinator) has expressed a need for new umbrellas as ours have holes in them. We will need a specific price proposal before we can vote on purchasing, She will work on that.

C. **WEBSITE TRANSLATION PROGRAM:** T. Klein reports that our website uses a free translating plug-in, but it is riddled with errors. There is concern regarding this for our AEFEE visit on 3/27.

* B. Matel motioned to spend up to \$500 on a new website translation program. D. VanBlair seconded. Unanimously approved.

IX. Future Meetings

5:30 pm in the library

4/3/19, 5/1/19

X. Meeting Adjourned

8:37 PM by President Tracey Klein

Minutes prepared and revised for review by Samantha Makinano.