



SANTA ROSA FRENCH-AMERICAN CHARTER SCHOOL

PAF Open Meeting

4/3/19 | SRFACS Library

Attendance

PRESENT:

Elif Alton (Vice President)
Ronit Glickman
Jeff Gospe
Megan Hernandez
Tracey Klein (President)
Samantha Makinano (Secretary)
Brianna Matel
Crystal Shrouf
Dana VanBlair

NOT PRESENT:

Travers Ebling
Rachel Sweet

I. Meeting Called to Order

5:06 PM by President Tracey Klein

II. PAF Mission Statement

Read to selves

III. Public Comment

none

IV. Consent Agenda and Approval of Minutes

A. **AGENDA:** for this general meeting.

Discussion Items added:

H. Mural

- I. Grants
- J. Technology
- K. Field Trips
- L. California Commission Teacher Credentialing requirement
- M. Class Support

Action Items added:

- C. Scholastic Book Fair s
- D. Teacher Visas
- E. Volunteer Appreciation

B. Matel motioned to approve amended minutes. M. Hernandez seconded. Unanimously approved.

B. **MINUTES:** Approval of minutes from general meeting of 3/6/19 was deferred until next meeting.

V. Board Reports

A. **PRESIDENT'S REPORT:** T.Klein welcomed and thanked new interim-Principal Evelyn Anderson. Former interim Principal Steve Sheppard was greatly appreciated and will be missed.

- Votes are still being counted, but it looks like we won the Scholar Share \$10k tech grant.
- She encouraged everyone to think about their roles at SRFACS for the next school year.

B. **TREASURER'S REPORT:** J. Gospe stood in for R. Sweet tonight. Financials available on request. High points discussed and amounts rounded below.

- We have \$117k in cash, \$10k held for lunch program (though we may not need to spend that), and \$30k in reserves.
- *Our total assets are \$157k. We have no liabilities.*
- We've raised \$123k from Family Giving Campaign. Several line items (such as corporate giving and Carnival) are not updated yet.
- *Total money raised so far this year is \$128k (not including Carnival)*
- We've spent \$33k on events, \$29k on classrooms, \$59k on school programs, and \$18.7 on field trips (utilization of this amount needs review).
- *Total money spent so far this year is \$141.5k*

C. **PRINCIPAL'S REPORT:** Evelyn Anderson reports that her experience thus far has been great, and that she is very impressed with our teachers. She is getting a handle on all the "parts and pieces" of our school.

- A successful staff meeting was held today.
- The bell schedule is being revisited to accommodate co-teaching considerations. Changes likely wouldn't be in effect until School Year 2020-21.
- She would like to see a shade structure over the lunch patio... this may be tricky due to permitting restrictions.
- Cheryl is doing an absence audit tomorrow and Angel is off of work, so please be conservative in using the office.
- AEFÉ (Agency for French Education Abroad) had their visit and seemed pleased. They are giving us another year before a strict inspection due to the transitions we've had this year. They would like to see a preschool on site.
- Two (2) new teachers have been hired for next school year.

D. **SAB / DISTRICT REPORT:** J.Gospe reports that the \$10k Scholar Share grant we hopefully won is thought to be earmarked for Chrome Books and classroom iPads. Also discussed at the meeting was the idea of going independent with our lunch program. The next meeting is scheduled for 4/22/19 at 5:00 (*note: this has since been rescheduled to 4/29/19 at 5:00*).

VI. Committee Reports

A. **NUTRITION:** T. Klein reporting

- Michelle Klimek is now committee chair.
- Jessica Jacobson has submitted a proposal for a private nutrition program. We will review this and revisit.

B. CARNAVAL: M. Hernandez reporting

- She doesn't have final numbers, but we made around \$18-20k
- The event was an excellent community builder at a needed time.
- Ellington Hall was a success, we will use the venue again next year.
- She did not like the auction software, we may be going back to Auctria next year.

C. ECOLE EN BLANC: M. Hernandez reports that the vent will be held at Doyle Park on 8/17/19.

D. FAMILY GIVING CAMPAIGN: E. Alton reports that she is still waiting on corporate data to update.

VII. Discussion Items

A. SRFACS APP: Ben Wolf presenting

- The soft rollout on the app with 20-25 participants has been successful, he is running analytics right now.
- Launch is projected to be at Parent Education Night on 4/11/19.
- Absence reporting will be on hold until Cheryl and Angel are trained on it.
- D.VanBlair and E.Alton will assist with push notifications.

B. PAF NOMINATING COMMITTEE : Melissa Lue (chair of committee) presenting

- 8 of 11 board positions are opening up in the coming school year.
- Of those 8, 4 have said that they will run again.
- Skills/ positions needed are: public speaking, financial/legal assistance, Events coordinator, Family Giving Campaign coordinator, Help Counter director, Vice President, Secretary, President, SAB liaison, ELAC liaison.

C. PARENT EDUCATION NIGHT 4/11/19: T. Klein presenting

- PAF will provide refreshments and decorations
- Marsie Lasman, Blerta Zilji, and Mary Bedient will be the teacher panel.
- Principal Anderson will help market the event to existing families.

D. SOCCER GOALS: Per T. Klein, the goals just need to be ordered.

E. ALLIANCE FRANCAIS: M. Hernandez presenting

- They would love to begin helping with tutoring and school assistance.
- They invited us to participate in Bastille Day again.
- *M. Hernandez motioned to approve up to \$500 to spend on Bastille Day event with Alliance Francais. C. Shrouf seconded. Unanimously approved.*

F. KERMESSE: M. Hernandez presenting

- The potluck will be held in Doyle Park after school on 5/29/19.
- Incoming families will be invited.

G. ELAC REPRESENTATIVE: S. Makinano presenting

- It is felt that the 3 boards (PAF, SAB, ELAC) all need to have liaisons for each other so as to cohesively communicate and act on school and community issues. PAF already has a SAB liaison position.
- *S. Makinano motioned to create an ELAC Board Liaison position. B. Matel seconded. Unanimously approved.*
- S. Makinano volunteered to fill this position for the remainder of her term.

H. MURAL: A French artist friend of teacher Adela Castelain would like to paint a mural on an exterior wall when he is visiting in June. Michelle Klemek will contact him for details.

I. GRANTS:B. Matel presents that she is looking into a \$10k grant from the FACE Foundation (French American Cultural Exchange), to benefit professional development. She will be needing TOSA input for this.

J. TECHNOLOGY: Teachers are reporting that we urgently need more Chrome Books.

K. FIELD TRIPS: J. Gospe presenting

- Former Principal Lori Flanagan’s parameters for field trip fund allocation were as follows:

Field Trip money will be divided by grade level:

TK=\$700

Kindergarten=\$2000

1st grade=\$2000

2nd grade=\$2000

3rd grade=\$2700

4th grade=\$2000

5th grade=\$2000

6th grade=\$1600

- \$7500 of the \$30 budget was given to former Principal Flanagan after a vote at our 9/5/18 meeting.
- There are less than 2 months left and it is not clear how much more funding is needed for school field trips, including overnight trips. We need greater visibility of what has been disbursed from PAF funds and school funds, what has been used, and how much more is needed if so (and for what).

L. CALIFORNIA COMMISSION on TEACHER CREDENTIALING REQUIREMENT: Per California state law, teachers must pay their CBEST (California Basic Educational Skills Test) waivers if they don’t pass the test. They would like PAF’s help reimbursing some or all of that fee. PAF does not currently have a policy regarding this. This will be an agenda item for next meeting.

M. CLASS SUPPORT: Per J. Gospe, we need to revisit how much of classroom funds have been disbursed and used versus our budget.

VIII. Action Items

A. 6TH GRADE GRADUATION FUND: *M. Hernandez motioned to approve up to \$500 for the 6th Grade Graduation party. D. Van Blair seconded. Unanimously approved.*

B. LUNCH PATIO UMBRELLAS: *B. Matel motioned to approve up to \$2000 to purchase new umbrellas for the lunch patio. S. Makinano seconded. Unanimously approved*

C. SCHOLASTIC BOOK FAIR: *D. VanBlair motioned to approve \$560 to cover the cost of the Scholastic Dollar Certificate Program. J. Gospe seconded. Unanimously approved.*

D. TEACHER VISAS: *J. Gospe motioned to approve \$2500 to be dispersed for the 2 new teacher & their dependents visas. S. Makinano seconded. Unanimously approved.*

- Protocol adopted at 4/18/18 meeting is as follows:

PAF pays for 50% of the Visa for teacher and dependents the first year .

PAF pays 100% of the Visa for teacher and dependents the following years.

PAF pays for the teacher’s 1st CBEST test attempt.

- We will investigate what renewals will cost for further approval.

E. VOLUNTEER APPRECIATION: *S. Makinano motioned to approve up to \$500 to spend on this year’s Volunteer Appreciation event. M. Hernandez seconded. Unanimously approved.*

IX. Future Meetings

5:30 pm in the library

5/1/19

X. Meeting Adjourned

8:21 PM by President Tracey Klein

Minutes prepared and revised for review by Samantha Makinano.