



SANTA ROSA FRENCH-AMERICAN CHARTER SCHOOL

PAF Open Meeting

// | SRFACS Library

Attendance

PRESENT:

Elif Alton (Vice President)
Travers Ebling
Ronit Glickman
Jeff Gospe
Megan Hernandez
Tracey Klein (President)
Samantha Makinano (Secretary)
Brianna Matel
Crystal Santorineos
Rachel Sweet (Treasurer)
Dana VanBlair

NOT PRESENT:

I. Meeting Called to Order

5:36 PM by President Tracey Klein

II. PAF Mission Statement

T.Klein read to everyone.

III. Public Comment

none

IV. Consent Agenda and Approval of Minutes

A. **AGENDA:** regarding this evening's agenda

M.Hernandez moved to approve agenda for tonight's meeting. D.VanBlair appealed for timeliness and seconded. Unanimously approved.

B. **MINUTES:** regarding 9/26/18 minutes

A note that a President's fund of \$2500 will be added to budget. D.VanBlair motioned to approve corrected minutes. B.Matel seconded. Unanimously approved.

V. Board Reports

- A. **PRESIDENT'S REPORT:** T.Klein congratulated J.Gospe on his re-election to RVUSD board, and thanked E.Alton for her work on FGC and as new V.President. She reported that SRFACS hosted the National School Board Association, which PAF was present for and which went well. She and E.Alton had a good meeting with class reps.
- B. **TREASURER'S REPORT:** R.Sweet provided current actuals and balance sheet. High points discussed and amounts rounded below. Full document available on request.
- *Our total assets are \$ 220k. We have no liabilities.*
 - *Total money raised so far this year is \$118.5*
 - She does not like dealing with cash, as it is high-risk and untraceable, but we shall continue to do so as a courtesy to our families.
 - We have raised almost \$110k in donations so far.
 - *Total money spent so far this year is \$46.7*
- C. **PRINCIPAL'S REPORT:** Lori Flanagan
- We hosted a successful Nations School Board Association tour, and 5th and 6th graders were charming tour guides.
 - Halloween as organized by teachers was a great day.
 - She has held 2 parent tours (for prospective families) and has created a power point presentation for her tours.
 - This month is Kindness Month, and will involve assemblies, challenges, and events.
 - Playworks is here this week, and has had a good reception so far. Teachers and Playground Supervisors had training on Monday, and 15 Junior Coaches (5th and 6th graders) will be leading games. Playworks recommends having signs at each of the 5-6 stations on the playground. T.Klein motioned to approve up to \$500 for Playworks signs for our playground. T.Ebling seconded. Unanimously approved. L.Flanagan will purchase.
 - She is interviewing next week for counselors, instructional assistants, RSP assistants, Yard supervisors, and a family engagement facilitator.
 - Makeup SBAC testing is going on now (making up for not doing it last year).
 - A Staff Leadership Team will be meeting every other Monday after school to work on gathering and implementing data from the LCAP. They will also be meeting 1 Wednesday a week during the school day regarding Multi-Tiered Systems Support (addressing students behavioral and academic needs).
 - A SAY counselor will be on site 1 day a week.
- D. **SAB REPORT:** J.Gospe
- there was no SAB meeting this week. The next one is scheduled for 11/26/18.
 - Our principal has little power to affect the issue of our French teachers still needing to take the CBEST test. They will try discussing the issue with Frank Pugh.
 - Our principal is not pushing one middle school over any other. J.Gospe recommended that we invite RVCS (which has a French program) to do a presentation to our 6th graders.

VI. Committee Reports

- A. **PLAYGROUND:** T.Ebling reporting
- We are still in a holding pattern - we had submitted plans to the district in October, but haven't heard back so we missed the 11/5 order date that would give us a December installation.
 - Lori Flanagan feels we should not push the district and just let them go through their process.
 - C.Santorineos will create positive messaging for La Plume, and encouraged us to stay positive ourselves.
- B. **FAMILY GIVING CAMPAIGN:** E.Alton reporting

- We are on track with last years numbers at this time.
- We are at a schoolwide total of 72% donations
- 2 classes have reached the 100% participation bonus.
- She had a meeting with class reps to discuss issues/concerns re: motivating donations - the playground and field trips are the standout items they feel parents want addressed.
- She would like Lori Flanagan to mention FGC in her communications.

C. **CARNAVAL:** M.Hernandez reporting

- The venue (Ellington Hall) is confirmed for 2/23/19.
- We have an auctioneer, no rentals or staff will be needed, and Ramekins is available to cater.
- We need to start getting donations (of all price points) for the auctions.
- We need to come up with a paddle raise focus - SAB and principal input is desired with this. An outdoor classroom is one idea.

D. **MERCHANT REWARDS:** S.Makinano reporting

- We were again the high earners in the Copperfields fundraiser - we earned \$455 in gift cards. R.Glickman will ask the English Department how they would like that to be divvied up.
- A fundraiser was presented to us by Franchetti's restaurant (full proposal available on request) involving selling gift cards. We would have to commit to selling a certain amount of them in a 2 week period, buying whatever is unsold ourselves.

VII. Discussion Items

A. **FIELD TRIPS:** PAF has a \$30k budget for field trips this year. D.VanBlair would like to see standardization of field trips for each grade. T.Klein feels that this is not something we can ask as we can't promise that successive boards will allot adequate money to this end. L.Flanagan has communicated to teachers that each class in a grade should go on comparable field trips, and she gives each grade a set amount for the respective teachers to divvy up themselves. The allotment is as follows (totaling \$15k):

TK: \$700

K: \$2000

1st: \$2000

2nd: \$2000

3rd: \$2700

4th: \$2000

5th:\$2000

6th: \$1600

B. **INDIVIDUAL FUNDRAISING:** D.VanBlair feels that fundraising should solely be by PAF via FGC donations, with no individual classes doing any fundraising as this competes with FGC and is not equitable, repeatable, or standardized.

public comment: Jennifer Frengel feels that since some grades have annual legacy trips that are very expensive and not covered by the PAF field trip budget/principal's allotment, therefore individual grade fundraising should be allowed for these trips. Allison Budlong suggested that this be allowed and standardized, and that any individual fundraising be required to be approved by PAF first.

C. **LUNCHROOM/CLASSROOM CONCEPT:** T.Ebling feels that each classroom adopting the lunchroom for a week was successful for volunteerism. We still need a tie-in between the lunchroom and classroom via curriculum. He asked that Lori Flanagan discuss with teachers.

D. **PARENT LUNCHESES:** We need more tablecloths and umbrellas. We need to do thank you for the lunchroom staff, as they work extremely hard for parent lunches.

VIII. Action Items

A. PROFESSIONAL DEVELOPMENT:

1. L.Flanagan reported that AEFE training (essential to our French accreditation) has changed this year - teachers are expected to pay their way and then be reimbursed at a much later date by AEFE. If this is done via the district it will be a low rate of reimbursement. She requests that PAF act as the middleman (teachers submit their receipts to PAF and get reimbursed immediately, then PAF shall submit the total amount to AEFE and get fully reimbursed ourselves). E.Alton motioned that PAF funds teacher reimbursement for AEFE professional development once correct expense paperwork is submitted as requested by our treasurer, with the intent that PAF will be fully reimbursed by AEFE later. B.Matel seconded. Unanimously approved.
 2. L.Flanagan also reports that we are sending 2 teachers to DELF administration training (we are a DELF testing site and this needs to be done to maintain accreditation). She has budgeted \$10k of LCAP moneys to this, but needs \$8.7k more and requests that PAF fund this. J.Gospe motioned to approve \$8669 to fund this training. This would fall under “teacher support” in our budget. B.Matel seconded. Unanimously approved.
 3. J.Gospe motioned to pay and accreditation fee of \$5154 to AEFE (432 students up through 5th grade at \$12 each). S.Makinano seconded, unanimously approved.
- B. **IPADS FOR RSP:** Our Resource Specialist Program teacher Adele Diehl was declined her 2nd request to fund the purchase of iPads and accessories by the district. M.Hernandez motioned to approve up to \$3000 to purchase 6 sets of ipads/cases/stylus at \$440 per set. S.Makinano seconded. Passed by majority.
- C. **WINTER SHOW:** Instead of the students putting on a show for parents, the school is going with a more traditional French winter show this year, with the students getting a show for themselves in assembly: “Spectacle d’hiver”. Clemence SPita is heading this. R.Glickman motioned to approve \$500 to hire an entertainer for this event. M.Hernandez seconded. Unanimously approved.
- D. **FRANCHETTI’S FUNDRAISER:** S.Makinano motioned to decline the opportunity, as the potential cost outweighs the potential profit. J.Gospe seconded. Unanimously approved, offer will be declined.
- E. **KINDNESS WEEK T-SHIRTS:** action deferred pending further data.
- F. **PTO INSURANCE:** \$614 is due. J.Gospe motioned to approve this payment. M.Hernandez seconded. Unanimously approved.
- G. **EFBA SUBSIDY:** a 16th student has enrolled, so we owe more. J.Gospe motioned to approve a payment of #156 to EFBA. M.Hernandez seconded. Unanimously approved.

IX. Future Meetings

5:30 pm in the library

12/12/18, 1/9/19, 2/6/19, 3/6/19, 4/3/19, 5/1/19

X. Meeting Adjourned

8:30 PM by President Tracey Klein

Minutes prepared and revised for review by Samantha Makinano.