



# SANTA ROSA FRENCH-AMERICAN CHARTER SCHOOL

---

PAF Open Meeting

12/12/18 | SRFACS Bungalow C

## Attendance

### PRESENT:

Elif Alton (Vice President)

Travers Ebling

Jeff Gospe

Megan Hernandez

Tracey Klein (President)

Samantha Makinano (Secretary)

Brianna Matel

Crystal Santorineos

Rachel Sweet (Treasurer)

Dana VanBlair

\*Lisa Van Prooyen as proxy for Ronit Glickman's discussion only

### NOT PRESENT:

Ronit Glickman\*

---

## I. Meeting Called to Order

5:40 PM by President Tracey Klein

---

## II. PAF Mission Statement

Read aloud by T.Klein

---

## III. Public Comment

- Jennifer Frenkel presented ideas for funds usage:
  - Science lab (she points out that a robust science program is part of our charter)
  - Music teacher
  - 6th grade trip to France
- Michelle Gervais brought to our attention that the Santa Rosa city council has approved a cannabis dispensary close to SRFAC. The district is appealing it.

---

## IV. Consent Agenda and Approval of Minutes

A. **AGENDA:** regarding this evening's agenda

J.Gospe added “Middle School” to Discussion Items. M.Hernandez motioned to approve amended agenda. C.Santorineos seconded. Unanimously approved.

B. **MINUTES:** 11/1/18 minutes not ready for approval.

---

## V. Board Reports

A. **PRESIDENT’S REPORT:** T.Klein thanked us for our work and asked us to have our reasons for choosing SRFACS and why we volunteer as an exercise in gratitude ready for our next meeting. She feels that morale and volunteerism seems down, and she would appreciate ideas on how to improve the situation.

B. **TREASURER’S REPORT:** R.Sweet provided current balance sheet and budget vs. actuals. High points discussed and amounts rounded below. Full document available on request.

Our current bookkeeper has moved on and we are now in need of as new one. R.Sweet has been researching and feels a bookkeeper and tax accountant all-in-one would be beneficial. She has found Tamara Figlar, CPA who would fit this position, and whose fee would be around \$2500. R.Sweet motioned to hire Tammy Figlar. M.Hernandez seconded. Passed by majority. Our tax return will be ready for review at next meeting.

J.Gospe motioned to approve \$1046 to supplement the \$254 Copperfields gift card we earned last month to total \$1500 we are able to give to our 6 English teachers (\$250 each). D.VanBlair seconded. Unanimously approved.

- *Our total assets are \$226k. We have no liabilities.*
- Dine and Donates (organized by Molly Kuhl) have raised \$2300 so far this year.
- We have raised \$114k in Family Giving so far this year. \*SRFACS receives the largest family donations of all schools in the SR district, and we were reminded to remain humble in any monetary appeals to the district\*
- *Total money raised so far this year is \$123k*
- We have spent \$7.5k towards field trips.
- We have spent \$5.3k towards enrichment (EFBA)
- We have spent \$22.5k towards classroom supplies and resources.
- *Total money spent so far this year is \$31k*

C. **PRINCIPAL’S REPORT:** N/A - Lori Flanagan absent due to illness.

D. **SAB REPORT:** Allison Budlong (SAB member) reporting for J.Gospe

- Corinne Naro reported the teachers’ main concerns:
    - to know teacher hiring status  
(L.Flanagan is appealing the timing of the hiring process in order to start earlier than currently allowed)
    - a permanent gardener and music teacher
    - monetary help with their enrichment class expenses
    - 5 year CBEST waiver (Michelle Gervais is addressing this at a state level)
    - Francophone students need academic help
    - they want LCAP input
  - L.Flanagan wants her own website separate than PAF’s [SRFACS.org](http://SRFACS.org)
- 

## VI. Committee Reports

A. **FAMILY GIVING CAMPAIGN:** E.Alton reporting

- We are currently at schoolwide 80% participation.
- 3 classes are receiving their 100% participation bonus as of this time.

- 7 classes are within 1-2 parents of 100% class participation .
- Upper grades are donating more, and the donations are higher.
- The lack of a playground, our struggling lunch program, and communication difficulties are seen to be a factor in participation.

**B. NUTRITION:** T.Klein and T.Ebling reporting

- T.Klein will talk to L.Flanagan regarding using the established menu format for the Peachjar fliers.
- T.Ebling reports that he has had little success with the district regarding communication on our program. They still have not turned over any itemized financials to us, just a \$6500 invoice (we don't know for what). L.Flanagan had asked us to back off of the district regarding this issue and let her deal with it, but as of yet we have not heard that she has.
- T.Klein feels we should go independent, but warns that it will take a lot of volunteer work to do so, and will still require district approval.

**C. PLAYGROUND:** T.Klein reporting

- They have met with the district head of operations and Rick Edson (asst. superintendent,) and we have approval to go forward with removal of the backstop and old fountain
- Installation will begin in February (weather permitting).
- The climbing structure is required to be installed by professionals, and we can install the swings ourselves.
- The cost is a total of \$48k, which is exactly what has been raised and budgeted for.

**D. VOLUNTEERS:** B.Matel reports that classroom adoption helped with lunchroom volunteers, but that we still need more.

**E. CARNAVAL:** M.Hernandez reporting

- We need a logo.
- “Stripe” is the new auction website we are using, and tickets will now be purchased via them. Ashley Carollo is heading the auction
- We still need to procure item donations

## VII. Discussion Items

- A. FIELD TRIPS:** In the past PAF has stipulated that field trip funding does not go towards overnight trips. However, in the upper grades, these are the main field trips, and the allotted amounts to be divvied per grade don't help much. We have approved up to \$30k to be budgeted towards field trips, and have spent \$7500 so far.
- R.Sweet motioned to lift the ban on PAF funding going towards overnight trips. S.Makinano seconded. Unanimously approved, ban is lifted.
  - J.Gospe motioned to release \$16.5k more towards field trips immediately. B.Matel seconded. Unanimously approved. R.Sweet to write a survey on what the funds should go towards.
- B. ENRICHMENT:** *Allison Budlong (SAB member) presenting...* EFBA will no longer be offering after-school French enhancement classes. Our own French teachers are now leading most enrichment classes. They feel cost is a factor in enrollment, and would like PAF to subsidize 15% of class costs now that we no longer have EFBA to subsidize. This could cost up to \$6700 per session (including scholarships). Member opinions were varied: some felt that going forward PAF funds should be used only on projects that benefit all students during the school day, some felt that since we funded EFBA we should do the same for teacher-led courses. A compromise was reached (see Action Item A).
- C. WEBSITE:** *Allison Budlong presenting...* In response to a need for a more interactive responsive communication tool, Ryan Budlong (a Creative Director unaffiliated with PAF) has been building a new website for PAF (as a parent volunteer). This will have the same address as and will replace the current [SRFACS.org](http://SRFACS.org) website. The new website was presented to us and approved. The goal is to go live Jan.1, 2019. \*this is not the website L.Flanagan plans to build, though the two can be linked if needed at a later date.
- D. COMMUNICATION:** D.VanBlair expressed appreciation of the principal's 11/25 Peachjar communication regarding what was done at our school in regards to air quality after the 11/8 Carr fire. He also expressed disappointment in its timeliness, 11 days after school re-opened. This feeling has been expressed by a great many parents. He suggested that

T.Klein (PAF communications director) approach L.Flanagan about putting together an emergency communication template to avoid this in the future.

- E. **AIR FILTERS:** SAB member Michelle Gervais feels that we can't rely on the district to provide safe air quality for our students. She would like PAF to approve \$15k to purchase purifiers for each classroom, the library, office, lunchroom and the RSP teacher (full proposal available on request). Several board members feel that this is a district issue first, and reminded that they would have to be consulted and permission given regardless of any PAF approval as it would draw power and involve continuing maintenance. It was also discussed that this would also set up a slippery slope of PAF funding things that should be district responsibility... This will be a topic we continue to investigate, as it is of obvious concern to us all.
- F. **MIDDLE SCHOOL:** J.Gospe (also a RVUSD board member) stated that 227 students have applied to RVCS, where there is a French program. 18 of 36 SRFACS 6th graders were among those applying. RVCS will hold their enrollment lottery on Jan.4, 2019.

---

## VIII. Action Items

- A. **ENRICHMENT FUNDING:** B.Matel motioned to fund up to \$5000 in scholarships (following the state standard of qualification) for enrichment courses. J.Gospe seconded. Passed by majority.

---

## IX. Future Meetings

5:30 pm in the library

1/9/19, 2/6/19, 3/6/19, 4/3/19, 5/1/19

---

## X. Meeting Adjourned

9:17 PM by President Tracey Klein

Minutes prepared and revised for review by Samantha Makinano.